



1115 Vista Park Drive  
Post Office Box 269  
Forest, Virginia 24551  
(434) 316-6001 ♦ (434) 316-6002 – Fax

## ADDENDUM NO. 1 (5 pages including attachments)

### PROJECT INFORMATION

Agency Name: DMHMRSAS  
Project Title: Central State Hospital Building 113 Roof  
Replacement  
DMHMRSAS Project Code: 720-17227-03-01  
DGS Project Code: 720-17227-006  
IFB No. 07-17

To: All Plan Holders  
Via: Facsimile

From: Scott Burger  
Date: November 14, 2007

The following constitutes Addendum No. 1 for the referenced project. Bidders must acknowledge receipt of all addenda as required on the bid form.



### **Pre-Bid Conference and Other Clarifications**

1. A pre-bid conference was held at 10:00 AM on November 8, 2007 at the Central State Hospital (CSHTC) project site. The pre-bid conference attendees list is included with this addendum.
2. Bids will be received, in accordance with CO-7A Section 7 "Receipt of Bids," until 2:00 PM on December 5, 2007 at the Office of Architectural and Engineering Services, Department of Mental Health, Mental Retardation, and Substance Abuse Services, 1220 Bank Street, 7th Floor, Jefferson Building, Richmond, Virginia 23219. Bids will be opened publicly on December 6, 2007.
3. No oral explanation in regard to the meaning of drawings and specifications will be made. Bidders must use the "Prebid Question Form" included in the Project Manual. Questions shall be submitted by Thursday, November 22, 2007 to maintain the bid due date; however the Owner will consider bid extensions dependent upon questions presented after Thursday, November 22, 2007.
4. Project includes the removal and replacement of approximately 17,870 square feet of roofing, insulation, and roof accessories. The existing roofing consists of a 4-ply built-up membrane with double aggregate and composite tapered insulation over 3/4" perlite. Work includes roof system replacement, removal and replacement of exhaust fans, roof drains, cast copings, and perimeter sheet metal flashing. The entire metal soffit will be refinished. The new roofing will consist of 60-mil, fire-retardant, EPDM membrane over tapered and minimum 2-3/4" thick polyisocyanurate insulation. The existing brick and block walls will be repointed and units replaced where deteriorated or as required to install new through-wall flashing.
5. As shown on the project bid form, the base bid includes an allowance for replacement of deteriorated steel roof deck under Part B.
6. The bidder must include a Bid Bond and Performance Bond in accordance with CO-7A, Section 5 "Bid Guarantee" and Section 13 "Contract Security."

7. The time for Substantial Completion shall be 120 consecutive calendars days from the date of commencement of the work as specified in the Notice to Proceed as stated on the Bid Form.
8. The winning contractor must provide information to the Owner about how much work on the contract is being performed by Small, Women-Owned, and Minority-Owned businesses.
9. Contractor shall be registered with eVA prior to contract award.
10. The Department of General Services (DGS) now requires federal tax identification number for all contracts.
11. The winning Contractor must use the most current DGS forms. Forms may be viewed or downloaded at the DGS Forms Center, <http://forms.dgs.virginia.gov>.
12. The Contractor is to provide "all risk" builders risk insurance for the work in an amount equal to one hundred percent (100%) of the Contract Price for the Work.
13. Contractor personnel are required to obtain background checks. Badges will not be required. Contractor shall coordinate access for any construction activities interior of the building with the Project Inspector. Contractor shall submit a copy of the background check to Owner for review.
14. Building 113 will remain occupied by DMHMRSAS staff and patients. The Contractor is cautioned that the facility patients/residents are under State custodial care; therefore, access and control of areas of work shall be carefully restricted to provide protection for the facility residents and staff, and the Contractor's workers, equipment and materials.
15. Owner will provide independent roof inspection services required by the Construction and Professional Services Manual.
16. Asbestos test reports and specifications are included in the Project Manual. Asbestos Disclosure Statement, Lead Paint Disclosure Statement and Disclaimer Note are on Drawing T1.
17. The Contractor shall provide necessary housing for the workmen's use in changing clothes. Toilet accommodations, properly secluded from observation, shall be erected and maintained in conformity with prevailing ordinances and sanitary regulations. These structures, along with others for tools, machinery or supplies will be permitted only at approved places, and the surrounding area shall be maintained in a satisfactory manner. The ground shall be cleared of paper, cans, bottles, and all debris on a daily basis. A safe and adequate supply of drinking water shall be provided for the use of workmen at the site.
18. There shall be no smoking or eating at the construction site(s). The Contractor will confine his work breaks and lunch breaks to the designated staging and storage areas. Use or display of tobacco products is strictly prohibited campus-wide.
19. Three (3) original copies of contract documents and original Performance Bonds are required.
20. No Liquidated Damages are identified in this contract.
21. Each contractor employee will need a 15-20 minute orientation (one time) at the Safety and Security Building, to be arranged prior to startup of work by Resident Inspector.
22. Work hours are Monday through Friday, 8:00 a.m. through 5:00 p.m. Work outside these hours may be permitted at the request of the contractor to the Project Inspector; however patients are housed in various buildings near the facility and contractor assumes responsibility for any shutdowns due to potential noise nuisance.

23. Construction Documents are available for review at CSH. For access to construction documents and follow-up site visits, contact:

David Bowe: (804) 524-4727 (Office)  
Albert Walton: (804) 524-4723 (Office)

24. Question: Is access allowed to the attic for the roof side replacements and adjustments required to be made to exhaust fans and roof drains. Answer: Yes. The access point was shown to attendees during the walk-through.

**Questions Received to Date**

1. Specification Section 07591, Page 5, Paragraph 3.4: Are you requiring a temporary roof as indicated. If so, what is the substrate material and what is the approved membrane. I don't feel a temp. roof is necessary and it would be costly.

**Answer: A temporary roof is not required. Contractor is responsible for keeping inside of building dry after old roof is removed and before new roof is installed.**

Attachments: Pre-Bid Conference Attendees List (2 pages)



**PRE-BID MEETING ATTENDANCE SIGN-IN SHEET**  
November 8, 2007 / 10:00 AM

1115 Vista Park Drive  
Forest, Virginia 24551  
Phone: (434) 316-6001  
Fax: (434) 316-6002

**CSH Building 113 Roof Replacement**

**VAE Project No. 07045**

**Bid Due Date: December 5, 2007 / 2:00 PM**

**DMHMRSAS Project Code No. 720-17227-03-01**

**DGS Project Code No. 720-17227-006**

**Bid Open Date: December 6, 2007 / 2:00 PM**

NAME	COMPANY	ADDRESS	TELEPHONE	FAX	E-MAIL
Scott Burger	Virginia A&E	1115 Vista Park Drive Forest, VA 24551	(434) 316-6001	(434) 316-6002	<a href="mailto:sburger@virginia-ae.com">sburger@virginia-ae.com</a>
✓ Tom Ashworth	DMHMRSAS - Office of A&E Services	Post Office Box 1797 Richmond, VA 23218-1797	(804) 371-0314	(804) 371-8898	<a href="mailto:tom.ashworth@co.dmhmrsas.virginia.gov">tom.ashworth@co.dmhmrsas.virginia.gov</a>
✓ Albert Walton	SVTC - Physical Plant Services	26317 W. Washington Street Petersburg, VA 23803	(804) 524-4723	(804) 524-4750	<a href="mailto:albert.walton@svtc.dmhmrsas.virginia.gov">albert.walton@svtc.dmhmrsas.virginia.gov</a>
✓ Shirley Perrin	DMHMRSAS - Office of A&E Services	Post Office Box 1797 Richmond, VA 23218-1797	(804) 786-3960	(804) 371-8898	<a href="mailto:shirley.perrin@co.dmhmrsas.virginia.gov">shirley.perrin@co.dmhmrsas.virginia.gov</a>
Skip Walker	ARW Contracting INC.	13201 Old Stage Rd. Chester VA. 23836	804-706-4646	804-706-4648	Skip - arwcontracting inc co current
Kristopher Nash	Nash's General Construction, Inc	487 Lendall Ln Fredericksburg, VA 22405	(540) 373-4374	(540) 371-8919	Professional roofers & siding
J. KING DeSHAZO III, ROOFING 10009 Whitesel Road - Ashland, VA 23005 Randy Keeter - rkeeter@des hazo roofing.com Office 804-798-7663 Fax 804-798-4635					
Walter Woodel	Hermitage Roofing	11106 Air Park Rd Ashland Va. 23005	(804) 746-2628	(804) 746-4262	<a href="mailto:wwoodel@hermitageroofing.com">wwoodel@hermitageroofing.com</a>
MARK Coffey	Hermitage Roofing	"	"	"	<a href="mailto:MCoffey@HermitageRoofing.com">MCoffey@HermitageRoofing.com</a>
TIM WILLIAMS	ROOF SERVICES CORPORATION	2621 Cogburn Rd Richmond, VA 23234	(804) 222-6004	(804) 222-6780	<a href="mailto:twilliams@roofservicescorp.com">twilliams@roofservicescorp.com</a>
Jim DeVan	Roofing & Restoration	8011 WHITE BARK RICHMOND VA 23257	804 714-0678	804 714-1280	Jim Proo and rest co
Shirley Perrin	DMHMRSAS	1230 Bank St 7th Floor Richmond VA 23219	804-786-3960	804-371-8898	Shirley Perrin & Co. DMHMRSAS.VIRGINIA.GOV



**PRE-BID MEETING ATTENDANCE SIGN-IN SHEET**  
November 8, 2007 / 10:00 AM

1115 Vista Park Drive  
Forest, Virginia 24551  
Phone: (434) 316-6001  
Fax: (434) 316-6002

CSH Building 113 Roof Replacement

VAE Project No. 07045

Bid Due Date: December 5, 2007 / 2:00 PM

DMHMRSAS Project Code No. 720-17227-03-01

DGS Project Code No. 720-17227-006

Bid Open Date: December 6, 2007 / 2:00 PM

Wade Barnhill	Old Dominion Roofing	3709 Goodell Rd Richmond Va 23223	804 225-7164	225-7169	Wade@olddominion-roofing.com
DAVE DMLIN	RCS	GLEN ALLEN, VA.	804/738-4548		
GEORGE TURNER	Commercial Roofing Inc.	610 Industry Drive Hampton VA.	757-368600	757-825 2214	off.co @ commercialroofing Inc VA. com
ED Bowman	W.E. Bowman Construction, Inc.	3715 BELT BLVD Richmond, VA 23234	804-291-3699 (O)	804-291-9098 (FAX)	ED Bowman @ WE Bowman . com
Pete Lehman	CSH		804-524 4654		Peter Lehman @ csh.dmhmrzas.vg.gov
Stephanie Graham	CSH				Stephanie. Graham @ csh. dmhmrsas.virginia.gov
J.D. BARNIDGE	Roofers Edge	4001 Carolina Ave Richmond, Va 23222	804-321-1900	804-321-1707	roofers.edge@verizon.net
David BOWE	Physical Aest Services S.V.T.C.	P.O. Box 4030 Petersburg, Va. 23803	524-4727 400-4611	Fax: 524-7615	david.bowe@svtc.dmhmrzas.virginia.gov
RODD HOFFMAN	CAROLINA ROOFING INC	1406 2941 SPACE RD RICHMOND, VA 23234	271-0941	271-0947	rodd.hoffman@roofusa.com
International Roofing Corp. 2200 Magnolia St., Richmond, VA 23223 Tel (804)648-7911 Fax (804)648-7945 Gary Morrison - Email gmorrison@ir-roof.com					
Ronnie Caldwell	melvin Morgan Rfg	lychburg va	1800-244-0358 434-237-8800	Fax 434-534-8062	mtm@centralva.net